

Town of Farmington
Board of Selectmen Meeting Minutes
Non-Public Session C – UNSEALED
Monday, January 30, 2017

Board Members Present:

Charlie King, Chairman
Neil Johnson, Vice Chairman
Jim Horgan
Paula Proulx
Ann Titus

Others Present:

Arthur Capello, Town Administrator
Karen Clark

Motion: (King, second Johnson) to enter non-public session under RSA 91-A: 3 II (c) Reputation passed 5-0 by a roll call vote (King, Johnson, Horgan, Proulx, Titus – yes) at 6:50 p.m.

Selectmen met with Karen Clark to discuss the open Planning and Codes Dept. Secretary position. Discussion included why she applied for the job, her Planning/Zoning/administrative experience, certifications and degrees held, scheduled part time hours and future potential to expand the position to full time. The board also discussed public relations, handling upset people, familiarity with the Farmington Zoning Ordinances and experience taking minutes. Mr. King thanked Ms. Clark for meeting with the board and said Mr. Capello will contact her once the board reaches a decision. Ms. Clark then left the meeting.

Selectmen then discussed the qualifications of both candidates and the salary range (\$13.52 - \$16.89) for the position.

Motion: (Johnson, second Horgan) to offer Karen Clark a position as the part time Planning/Codes Dept. Secretary at a salary of \$16.00 an hour subject to the successful completion of the usual employment conditions passed 5-0.

Motion: (King, second Johnson) to come out of non-public session passed 5-0 at 7:05 p.m.

Motion: (King, second Titus) to seal the minutes until the matter is resolved passed 5-0.

Respectively submitted
Kathleen Magoon
Recording Secretary

Charlie King, Chairman

Neil Johnson, Vice Chairman

Jim Horgan

Paula Proulx

Ann Titus